

Circleville City Schools LPDC

PROCEDURES FOR TRANSITIONING TO LEAD OR SENIOR LICENSURE

Approved and implemented: May 9, 2013

Amended: 4/21/2014

At present, the LPDC has no involvement in a teacher obtaining or renewing a Lead or Senior license. ODE regulations require only that when applying for the initial Lead or Senior license the staff member must notify the LPDC of that action. Our LPDC requires that notice be made in writing, submitted to your LPDC representative. Also, upon receipt of the new license a copy must be provided to the LPDC.

The LPDC would be actively involved if, at any time in the future, a teacher holding a Lead or Senior license would choose to let that license expire and wish to renew their original 5-year Professional license. In order to renew that 5-year Professional license the individual would have to have complied with the following Circleville City Schools LPDC guidelines.

1. Upon receiving a Lead or Senior license from ODE, any existing IPDP connected to that license on file with the LPDC will be considered closed. Since this is the case, any future renewal of the 5 - year professional license will require a new IPDP to be approved and on file for that particular license. Please note:
 - a. If the individual decides not to renew the Lead or Senior license with the state, this new IPDP must be in place for the LPDC to approve renewal of the 5-year professional license.
 - b. If the individual is holding other licenses connected to this IPDP other than the one that has become a Lead or Senior license, the IPDP will remain open for those licenses only until their renewal.
2. The individual must complete the course-work and/or contact hours as outlined in the approved IPDP.
3. The individual must provide the LPDC with documentation that the requirements of the IPDP have been met.

Should the individual renew their Lead or Senior license at the end of its 5-year cycle, the process to remain eligible to renew your 5-year Professional license would start over at step 1, listed above.

The Circleville City Schools LPDC may, at any time, revise the requirements listed above as specific regulations are developed by ODE.